

# Research & Development Forum

## Trustee - Expressions of Interest

### Context

The Research & Development Forum is a registered Charitable Incorporated Organisation (CIO) (Registered Number: 1189876) and whose objects is to support the advancement of education and learning in research and development for the health and social care community in England, Scotland, Wales, and Northern Ireland. This will have public benefit in improving the quality and effectiveness of health and social care research.

The Board of Trustees, acting within its statutory duties and an agreed Compact, is responsible for ensuring the delivery of that purpose through education, advocacy and connectivity across the research and development system.

### The Ask

Expressions of Interest are sought from the R&D Forum community to join the Board of Trustees of the CIO.

We are seeking to appoint up to three trustees who possess the skills, knowledge and experience we are looking for to take the CIO forward.

It is essential that the Board of Trustees is representative of the community it is there to serve. We are therefore actively seeking expressions of interest from colleagues from the Devolved Administrations of Scotland, Wales, and Northern Ireland.

If you have experience of working at a Senior R&D level in health and social care, a sound understanding of the principles of good governance, a strong track record of achievement, demonstrable commitment, either in a current or previous role, to the activities of the Forum, and you meet the Charity Commission criteria for being a trustee, we would love to hear from you.

Underpinning all of the above is the commitment to Nolan's seven principles of public life, which will be demonstrated through your own behaviours and values, and which form our Compact.

Previous experience of being a trustee or similar would be an advantage, but not a necessity.

### What is in it for You?

The role is voluntary and unpaid, but in return you will receive a free place at the annual RDF Conference. You will also be part of a team which works closely at a systems level in health and care research and be given opportunities to represent the R&D Community in national discussions and debate.

All out of pocket expenses related to the role will be reimbursed in line with the CIO's expenses policy.

## How to Apply

If you feel you have the knowledge, skills and experience we are looking for and this opportunity aligns with your values and career progression, please submit a covering letter, 2-page CV (including two references) and completed R&D Forum Skills Matrix and Personal Qualities to [info@rdforum.org.uk](mailto:info@rdforum.org.uk) for consideration.

The CIO recognises the enormous benefits and social justice imperatives of a diverse organisation at every level. We actively and warmly encourage applications from a broad range of backgrounds and experiences within the Research and Development Forum Community.

**Research and Development Forum Charity Number 1189876**

Closing date for applications is Friday **3<sup>rd</sup> May 2024**.

Further information on being a trustee is available from the Charity Commission website:

<https://www.gov.uk/guidance/charity-trustee-whats-involved>

<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3/the-essential-trustee-what-you-need-to-know-what-you-need-to-do#about-this-guidance>