Insert Letterheads as appropriate

Dear XXX ,

RE: *Insert project title*

As part of the research evaluation process, we are seeking expert peer review on a local study which is potentially eligible for NIHR portfolio adoption. Your name was suggested as a potential reviewer due to expertise in this area of research.

The research being led by CI name and aims to evaluate XXX. *Insert summary (2-3 sentences)*.

The study is being submitted for ethical and HRA approval and the Mid Yorkshire Hospitals NHS Trust have agreed to sponsor the research. The research is being supported by *insert funder*.

The key questions we would like your opinion on are the:

* Relevance of the study to the current health and NHS delivery priorities
* Strength (or weaknesses) of the methodology and approaches being proposed
* Suitability of the Inclusion/Exclusion criteria
* Applicability of the outcome measures being used for the study.
* Appropriateness of the study sample size
* Experience of the study team to carry out the research

If you have any further comments beyond the specific details above, please include them in your review.

I look forward to your response